

**CHESTERFIELD COUNTY PURCHASING DEPARTMENT**  
**CONTRACT PRICING/INFORMATION SHEET**

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Response: As Required

**CONTRACT SUBJECT:** Audit Management System  
**PRODUCT CODE:** 988-46  
**CONTRACT PERIOD:** November 1, 2016 through October 31, 2017  
(First of Nine Terms)  
**CONTRACT NUMBER:** 16-1448

**PURPOSE**

The purpose of this contract is procure an application system, implementation services, and long-term maintenance for a comprehensive, commercially available Audit Management System (“AMS”) for Chesterfield County’s Internal Audit department (County).

**INSTRUCTIONS**

The contractor shall provide goods or services only after receipt of a written or verbal Chesterfield County Purchase Order containing a purchase order number. Any goods or services provided without a written purchase order or a verbal request containing a purchase order number shall be at the contractor’s expense.

The using department/schools shall include the applicable contract number on each purchase requisition/purchase order.

Purchase Orders issued against the contract are limited to goods and services contained in the contract.

Inspection of all goods/services received and approval of the Contractor’s invoice is the responsibility of the using departments/schools. The pricing on the invoice must be in accordance with the contract pricing.

**SPECIAL TERMS AND CONDITIONS**

**Contract Term**

The initial term of this contract shall be for that period of One (1) year.

**Contract Renewal**

The resulting contract may be renewed by the County for nine (9) successive one year periods under the terms and conditions of the original contract except as stated in 1. and 2. below. Price increases

may be negotiated only at the time of renewal. Upon a determination by the County to renew this contract for an additional term, written notification will be given to the Contractor.

1. If the County elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the additional one year shall not exceed the contract price(s) of the original contract increased by more than the percentage increase/decrease of Table 4 "Other Services" category of the Consumer Price Index (CPI) of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available. The source for this index shall be <http://www.bls.gov/cpi>.
2. If during any subsequent renewal periods, the County elects to exercise the option to renew the contract, the contract price(s) for the subsequent renewal period shall not exceed the contract price(s) of the previous renewal period increased by more than the percentage increase/decrease of Table 4 "Other Services" category of the Consumer Price Index (CPI) of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available. The source for this index shall be <http://www.bls.gov/cpi>.

### **PRICING SCHEDULE**

Compensation: In accordance with Section 6 of the Service Agreement. See Appendix A of Attachment A for pricing.

If there are any questions regarding this contract, please contact Martin W. Franciscus, Principal Contract Officer, at 804-748-1703.